



Class of 2025 – Requirements & Credit System

GRADUATION REQUIREMENTS

To graduate, each participant must earn a **minimum of 165 points**. Points are earned as follows;

ATTENDANCE – 10 points each (11 session days)	110	points
TWO “WHAT’S BREWING” EVENTS – 10 points each	20	points
HOMEWORK – 5 points each	15	points
GROUP IMPACT PROJECT – 25 points total	25	points
ONE CITY COUNCIL OR PLANNING COMMISSION MTG – 10 points	10	points
EXTRA CREDIT – 5 points each	40	points max
	220	Points Available*

CANVAS: SUBMITTING WORK, RECAPS AND TRACKING POINTS

- **We use this online system to track your assignments, attendance, credits and more.**
- You will receive an email invitation to create your student account. Save your login information.
- You are responsible for completing assignments and keeping your credits up to date.

Using Canvas, you will complete an **Attendance Recap** (10 points) after each monthly session with a short write up of your greatest takeaways of the day. This is the #1 way you will be accruing credit to be eligible for graduation! Complete each write up within two weeks of the session.

- Remember, attending TWO Chamber **What’s Brewing** forums is a required part of this course. The two you choose to identify in your Schoology recap as your “required” will also receive 10 points. All additional **What’s Brewing** attendance recaps will receive 5 points and count as extra credit.
- Attending (or watching online) ONE **City Council** or **City Planning Committee** meeting, with a recap in Schoology, is also required. See details on these meetings under Extra Credit, below.

COURSE SESSIONS

Per the application and your signed commitment form, Leadership Bend participants are expected to attend **all** session days. Each full day session *begins* no later than 8:00 am and runs to approximately 5 pm on each session day.

Missing a full session day needs to be a one-time exception or emergency only (notify me directly in advance: talena@bendchamber.org).

For a missed session you will be asked to interview three classmates about the day and may be assigned a specific homework/reading opportunity to help glean some of the learning you missed that day.

The same will be required for partial day absences.

IMPACT PROJECT

In addition to regular class days, Leadership Bend participants will complete an Impact Project. Teams of five or more will work together over the duration of the program to accomplish the objectives of their project. The class will work together to determine where and how they'd like to have an impact, reach out to the nonprofits or public entities involved and define the scope together.

Key to the success of the Impact Projects is working closely with the stakeholders in the subject area to refine the scope and objectives of the project - getting clear on what is attainable based on the skill set and resources of your team.

The 2022 Class completed two projects: A website that created a comprehensive "how to" guide for accessory dwelling units, and a public campaign to encourage commercial water users to sign up for the Waterwise program. The impacts of those projects were to create more available housing in Bend, and to help commercial water users monitor and reduce their water usage.

The 2023 Class completed three projects: An online resource guide for creating inclusive and equitable workplaces, a Workforce Housing Solutions Summit to develop potential innovative ideas to address the lack of workforce housing and an online resource guide for education and engagement around how our community grows.

The 2024 Class completed three projects:

1. An orientation video for Bethlehem Inn's Bend shelter to help guests understand the rules and resources.
2. An online guide through the City of Bend that provides information about how businesses and our community at large can help to create a welcoming and inclusive environment for our friends, family members, neighbors, and visitors who experience a disability.
3. A "Safe for Kids" campaign that connected businesses to KIDS Center's child abuse prevention trainings for their employees, creating more community awareness of child abuse, how to prevent and how to respond if you see something of concern.

GRADUATION

We will have a graduation celebration for the class of 2025 on June 10. You are invited to bring a guest (partner, colleague, boss, friend) to join in the fun of recognizing your achievement!

EXTRA CREDIT and MAKE-UP OPTIONS (5 points each, 40 maximum in the year)

We understand exceptions and emergencies arise, resulting in a need for extra credit points. A maximum of 40 points can be earned. A list of approved extra credit/make-up options are below.

Additional extra-credit options you are considering must be pre-approved. Opportunities beyond this list may arise throughout the year.

Each Extra Credit recap must be uploaded into Canvas BEFORE the next closest session date

1. **Leadership Bend Monthly Article Session Recap (Sign up in advance!)**
Receive extra credit for writing an article that will appear in the Bend Chamber E-News. Articles must be a relevant write up of the Leadership Bend class session. **Due the Monday following that particular LB Session.**
 - Upload to Canva for credit under “Monthly Article Recap”
 - Submit to talena@bendchamber.org
2. **PubTalk** – Held the 4th Thursday of each month, this [Economic Development for Central Oregon \(EDCO\)](#) organized event celebrates the spirit of entrepreneurship in the region. and provides a unique forum for presenters as well as key networking for attendees. It fills quickly so advanced registration is strongly suggested.
 - Doors open at 5:00 pm
 - There is a fee to attend. *As a Leadership Bend participant, you can access EDCO member rates. Just put your company name AND Leadership Bend in the registration organization field.*
3. **[Bend Venture Conference \(BVC\)](#) Volunteer or attend** – help volunteer for the Bend Venture Conference in October.
 - To volunteer at any portion of BVC, contact Megan Kantrim: megan@edcoinfo.com
4. Options with the **CITY OF BEND:** (Check website for details www.bendoregon.gov)
 - **Bend City Council Meetings or Work Sessions** – 1st and 3rd Wednesday each month, Council Meetings start at 7:00 pm and Work Sessions are from 5:00 to 7:00 pm
 - **Watch in-person, online or on COTV Channel 11**
 - **Planning Commission** - 2nd and 4th Monday each month, 5:30 pm
 - **BEDAB (Bend Economic Development Advisory Board)** – 1st Mondays from 12 to 2 pm
 - **Central Oregon Area Commission on Transportation (COACT) Meeting**, which are held the 2nd Thursday of every-other-month (generally in Redmond): <https://www.coic.org/coact/>
 - Take an arranged tour of the **Wastewater Treatment Plant** or other major city facilities.

Check their website for additional possible options. Please get it pre-approved first.
5. **Bend – La Pine School Board** - www.bend.k12.or.us – Meets 2nd and 4th Tuesdays, 5:30 pm
6. **Bend Parks & Recreation District Board Meetings or Work Sessions** - www.bendparksandrec.org – Meets 1st and 3rd Tuesday. Work Session at 5:30 pm. Regular meeting at 7:00 pm

7. **Other potential extra credit opportunities will arise throughout the year. Some examples may include:**
- **Bend Chamber Impact Conference**
 - **Leadership Bend Alumni Events**
 - **Bend Emerging Talent Events**
8. **Attend/participate with other relevant, groups, organizations or events** (i.e., Homeless Leadership Coalition, Affordable Housing Advisory Committee, Deschutes Collaborative Forest Project Committee(s), Deschutes County Board of Commissioners meetings, etc.). *Note – your regular volunteer board service does not apply here. Please request pre-approval.*

DATES FOR CLASSES

If you have not already done so, please enter the following session dates on your calendar:

September 5-6 Retreat

September 24

October 15

November 19

December 17

January 21

February 18

March 18

April 15

May 20

June 10, Graduation

Looking forward to a wonderful and enriching year ahead!