

STEPS WHEN AN EMPLOYEE HAS COVID-19

1. Instruct employee to go home or stay home.



2. Protect employee by not sharing their information unless they give permission. Begin gathering records on when an employee worked and who may have been exposed at the workplace. Although not required, at times a pause in operations is helpful to assess risk and who may have been exposed.* Public Health staff will conduct an investigation with the positive case and gather information from them. If the individual indicates that they worked during their contagious period Public Health will contact you for more information.



3. If it has been less than 7 days since the employee has been in the facility, temporarily close area where employee worked until cleaning is completed. Wait 24 hours or as long as practical before conducting deep cleaning of area where employee worked and may have been (breakrooms, restrooms, travel areas) with EPA-approved cleaning agents.

If it has been more than 7 days since employee has been in the facility, additional cleaning and disinfection is not necessary. Continue routine cleaning and disinfection.



4. If you have immediate questions or concerns you can contact the communicable disease line at 541-322-7418 or the Covid-19 Business Liaison at 541-383-6717



5. Cooperate with Deschutes County Public Health COVID-19 response team to identify and provide contact information for any persons exposed at the workplace.



6. Public Health will contact exposed employees and provide them with written documentation on how to self quarantine and, assuming they do not begin to show symptoms, when they are able to return to work and other normal activities.



7. At this time, testing of people without symptoms is not generally recommended and should not be used as a condition for employment. If you decide to implement a testing plan, please work with public health to determine how best to implement comprehensive testing and what results mean. A negative test will NOT release individuals from quarantine early.



8. Issuing a public notice is generally not required, however, OHA publishes outbreaks from employers with more than 5 cases and more than 30 employees.

* Close contacts considered at high risk are defined as those who were within 6 feet for more than 15 minutes of a positive individual during their contagious period (48 hours before symptoms began OR a positive test was collected if they are asymptomatic).

EMPLOYEE CAN RETURN TO WORK WHEN:

At least 10 days have passed since start of symptoms (or since first positive diagnostic test if person is asymptomatic)

AND

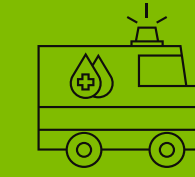
At least 24 hours since last fever without use of fever-reducing medications

AND

Other symptoms have improved

Employers should not require employee to provide a negative COVID-19 test result or healthcare provider's note to return to work.

IF AN EMPLOYEE...



Has any severe symptoms: Advise them to seek medical attention immediately.



Has any health-related questions or concerns: Have employee contact their healthcare provider.



Has other other general questions about COVID-19, or would like information about community resources: Central Oregon Covid-19 Hotline: 541-699-5109

PREVENTION

- ✓ Actively encourage sick employees to stay home.
- ✓ Accommodate employees through social distancing or telework (if possible).
- ✓ Emphasize face coverings and hand hygiene.
- ✓ Perform routine environmental cleaning.
- ✓ Plan for infectious disease outbreaks in the workplace.
- ✓ Encourage employees to maintain safe practices while on their own time.
- ✓ Ensure your business is following all general and sector specific guidelines.

BUSINESS RESOURCES



HEALTH SERVICES